



QTSO MEMORANDUM

MEMO

NUMBER: 2011-104

TO: QIES State Coordinators

CC: CMS Central and Regional Office Contacts

FROM: Tom Kress, Technical Director, and Division of Nursing Homes

DATE: July 28, 2011

SUBJECT: QIS Checklist Changes

The following changes have been made to the QIS Checklist.

Formatting Changes

1. The yellow highlighting was removed from text in Steps 18 and 22; there was no need to emphasize these sentences.
2. All “white space” between sections was eliminated to consolidate the document and reduce the number of pages for printing.
3. A date was added to the footer in order to identify the most current version.

Text Changes

Step 8

The following paragraph was added to Step 8:

“Each team member should initiate the Infection Control task and the Dining Observation task if they were not assigned the lead role by the Team Coordinator. (The surveyor with the lead role, assigned by the Team Coordinator, will receive the assignment during the synchronization; other team members assisting with Infection Control and Dining must surveyor initiate these tasks in ASE-Q.)”

Step 39

The text “complete steps 35 and 36 for the affected surveyors” was deleted and replaced with “refer to Addendum section Incorrect Assignments after Stage 2 Synch.”

Additions

Addendum Section added FAQ: “Incorrect Assignments after Stage 2 Synch”.

In the Addendum, section **Removing a Care Area/Facility Task**, the 3rd item under “To replace the removed Care Area with another resident” section, the sentence “3. Select the first resident in the list who is not already sampled for the Care Area” was replaced with the following:

“3. Select a resident who is already in the Stage 2 Sample, if possible. If no current residents are available, select a new resident.”

If you have any questions concerning this information, please contact the QTSO Help Desk at help@qtso.com or 1 (888) 477-7876.